

Village of Webster
Village Board Meeting
May 22, 2014

Webster Community Meeting Hall
29 South Avenue
Webster, NY 14580

Present: Mayor Cahill, Trustee Byerts, Trustee Ippolito Jr., Trustee Lancy, Trustee Balcaen, and Attorney Don White

Before the Public Comments, Mayor Cahill said there would be a presentation by Matt Chatfield for Webster Community Coalition for Economic Development - WCCED

Public Comments

Richard Walter – 20 Elm Street – Made comment to the Board regarding a letter to the editor written by Harold Kreiger.

Eric Renolds – 64 Kircher Park – Made comment to the Board about the emergency Village Board Meeting held on May 16, 2014 for a truck repair. Renolds felt the meeting was not advertised far enough in advance. He also made comment about not receiving a copy of the proposed plans for the Park from the Parks and Recreation Committee. Renolds also said he does not agree with the time change for the Parks and Recreation Committee.

Village Board Business

Motion Trustee Lancy and Seconded by Trustee Byerts to approve the Village Board Special Meeting minutes of May 1, 2014 and Village Board Special Meeting minutes of May 16, 2014; all were in favor and carried.

Motion Trustee Byerts and Seconded by Trustee Balcaen to accept claims totaling: General - \$41,104.46, Water - \$4,473.00, Trust and Agency - \$1,719.86, and Reimbursement \$71.88, all were in favor and carried.

Motion Trustee Ippolito Jr. and Seconded by Trustee Balcaen to authorize a public hearing on said proposed Incentive Zoning application on June 12, 2014 at 7:45 pm, all were in favor and carried.

Motion Trustee Lancy and Seconded by Trustee Byerts to approve the following budget transfer for the Robb Cemetery sign project and to designate the transferred amount to be carried over to the 2014-2015 budget year; all were in favor and carried.

From:	01-07-7140-403	Trees/Bushes/Plants/Brick	\$ 794.00
To:	01-07-7510-300	Historic Preservation Commission	794.00

Motion Trustee Byerts and Seconded by Trustee Ippolito Jr. to hire Kathleen Fratta to the title of Office Clerk III at a rate of \$16.32 per hour effective June 4, 2014, all were in favor and carried.

The following resolution was offered by Trustee Ippolito, Jr. and Seconded by Trustee Lancy; all were in favor and moved for its adoption:

WHEREAS, the Village of Webster Water Fund presently has a debt reserve or reserve fund for payment of bonded indebtedness; and

WHEREAS, said debt reserve fund is no longer necessary because water is now being Supplied to the Village of Webster by Monroe County Water Authority; and

WHEREAS, the Village of Webster desires to transfer the existing balance in the water fund debt reserve account to a general fund debt reserve account to be used for payment of the Water Fund's portion of the original \$1,300,000 serial bond.

NOW THEREFORE, be it resolved that:

1. Pursuant to Section 6-h of the General Municipal Law, as amended, there is hereby established a reserve fund for payment of bonded indebtedness in the general fund to be known as the "General Debt Reserve Fund" (hereinafter "Debt Reserve Fund"). The purpose of the Debt Reserve Fund is to hold the monies transferred from the former Water Debt Reserve Fund to be used to make the periodic payments for the water fund's portion of the original \$1,300,000 serial bond that is still outstanding. The Water Fund's portion of said serial bond presently \$266,231.

2. The chief fiscal officer is hereby directed to deposit and secure the monies of this Debt Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The chief fiscal officer may invest the monies in the Debt Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Webster. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Debt Reserve Fund. The chief fiscal officer shall account for the Debt Reserve Fund in a manner which maintains the separate identity of the Debt Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capitals gains and losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the board a detailed report of the operation and condition of the Debt Reserve Fund.

3. Except as otherwise provided by law, expenditures from this Debt Reserve Fund shall be made only for the purpose for which the Debt Reserve Fund is established. No expenditures shall be made from this Debt Reserve Fund without the approval of this governing board and such additional actions and proceedings as may be required by section 6-h of the General Municipal Law or any other law.

The following resolution was offered by Trustee Balcaen and was seconded by Trustee Lancy; all were in favor and moved for its adoption:

WHEREAS, the Village of Webster has entered into a Retail Lease Agreement with the Monroe County Water Authority for the supply and distribution of water to the Village of Webster; and

WHEREAS, as a result of entering into the Retail Lease Agreement with the Monroe County Water Authority, it is no longer necessary for the Village of Webster to maintain a separate water fund as part of its annual budget; and

WHEREAS, the Village of Webster now desires to close out the water fund effective May 31, 2014.

NOW THEREFORE, be it resolved that:

1. The treasurer of the Village of Webster is hereby authorized to transfer the entire existing balance in the Water Debt Reserve Fund to the General Fund Debt Reserve Fund to be used exclusively for the purposes for which the General Debt Reserve Fund was established by Resolution dated May 22, 2014.
2. The treasurer of the Village of Webster is hereby authorized to dissolve and terminate the Water Debt Reserve Fund following transfer of the monies in that fund to the General Fund Debt Reserve Fund.

The following resolution was offered by Trustee Byerts and seconded by Trustee Lancy; moved for its adoption:

WHEREAS, the Village of Webster has entered into a Retail Lease Agreement with the Monroe County Water Authority for the supply and distribution of water to the Village of Webster; and

WHEREAS, as a result of entering into the Retail Lease Agreement with the Monroe County Water Authority, it is no longer necessary for the Village of Webster to maintain a separate water fund as part of its annual budget; and

WHEREAS, the Village of Webster now desires to close out the water fund effective May 31, 2014.

NOW THEREFORE, be it resolved that:

1. The treasurer of the Village of Webster is hereby authorized to transfer from the Water Repair Reserve Fund the entire existing balance in that fund to the existing General Fund Capital Reserve Fund and following this transfer is also authorized to terminate and dissolve the Water Repair Reserve Fund.
2. The treasurer of the Village of Webster is hereby authorized to transfer from the Water Capital Reserve Fund the entire existing balance in said fund to the General Fund existing Capital Reserve Fund and upon transfer of those funds to terminate and dissolve the Water

Capital Reserve Fund.

The following resolution was offered by Trustee Ippolito, Jr. and Seconded by Trustee Byerts; all were in favor and moved for its adoption:

WHEREAS, the Village of Webster has entered into a Retail Lease Agreement with the Monroe County Water Authority for the supply and distribution of water to the Village of Webster; and

WHEREAS, as a result of entering into the Retail Lease Agreement with the Monroe County Water Authority, it is no longer necessary for the Village of Webster to maintain a separate water fund as part of its annual budget; and

WHEREAS, the Village of Webster now desires to close out the water fund effective May 31, 2014.

NOW THEREFORE, be it resolved that:

1. The Treasurer of the Village of Webster is hereby authorized to pay from the Water Savings Account, Water Rents Receivable Account and Miscellaneous Accounts Receivable Account maintained in the Water Fund the entire balances now existing in such funds, and whatever other monies may be received in those accounts, towards the existing loan balance that is still outstanding from the General Fund to the Water Fund and following those payments the remaining balance on that loan shall be forgiven.

The following resolution was offered by Trustee Balcaen and Seconded by Trustee Ippolito, Jr.; all were in favor and moved for its adoption:

WHEREAS, the Village of Webster has entered into a Retail Lease Agreement with the Monroe County Water Authority for the supply and distribution of water to the Village of Webster; and

WHEREAS, as a result of entering into the Retail Lease Agreement with the Monroe County Water Authority, it is no longer necessary for the Village of Webster to maintain a separate water fund as part of its annual budget; and

WHEREAS, the Village of Webster now desires to close out the water fund effective May 31, 2014.

NOW THEREFORE, be it resolved that:

1. The treasurer of the Village of Webster is hereby authorized to terminate and dissolve Fund 02 (water) from the annual budget of the Village of Webster.

2. The treasurer of the Village of Webster is also hereby authorized to close all existing bank accounts currently maintained for the Water Fund.

Attorney

No report was given.

Office

Motion Trustee Lancy and Seconded by Trustee Byerts to approve the 2014/2015 Tax Warrant totaling \$650,918.84, all were in favor and carried.

Motion Trustee Lancy and Seconded by Trustee Byerts and all were in favor to approve the following budget transfers:

From:	01-10-9950-900	Transfer to Reserve	\$100,000.00	
To:	01-10-9560-904	Interfund Transfer to Water	100,000.00	General Expenditure
From:	02-30-2140-000	Metered Water	100,000.00	
To:	02-00-5031-000	Interfund Transfer	100,000.00	Water Revenue

Reason: Originally budgeted to establish a General Fund Equipment Reserve. during the course of the year, as more was learned about the water transfer, decided to hold off on establishing the Equipment Reserve in case this permanent transfer was needed to forgive the existing loan from the General Fund to the Water Fund. The exact loan forgiveness amount will be determined next week, but will be less than \$100,000.00 Starting loan balance was \$294,815.

From:	01-08-8130-405	Electrical Maintenance and Repair	\$ 298.51	
	01-08-8130-413	Chlorine	1,500.00	
	01-08-8130-435	Pump Repairs	3,698.52	
	01-08-8130-464	PLC Program Maintenance	1,390.00	
To:	01-08-8120-402	Pump Station Maintenance	6,887.03	

Reason: STP needs to replace pumps and is under budget in several accounts to allow for it.
Total project cost = \$13,258.15
To be provided by a sole supplier of Flygt pumps.

Motion Trustee Ippolito Jr. and Seconded by Trustee Balcaen and all were in favor to approve the following budget transfers:

Move the three grants from 2013-2014 to the 2014-2015 budget

Rev:	01-50-3843-000	Tree Grant	\$ 22,000.00	
Exp:	01-08-8560-200	Shade Tree Equipment	17,000.00	
	01-08-8560-400	Shade Tree Contractual	5,000.00	

	Tree Grant		
Rev:	01-50-3902-000	Planning Study	\$ 30,000.00
Exp:	01-08-8130-455	Engineering/Professional Services	30,000.00
	Wastewater engineering study		
Rev:	01-50-4597-000	Transportation, Capital Projects	\$ 57,600.00
Exp:	01-05-5410-200	Sidewalks Equipment & Capital Outlay	57,600.00
	Baker Street sidewalk		

Code Enforcement

Jake Swingly, Superintendent of Public Works reviewed with the Board the April 2014 Building Report. A complaint that was discussed involved the property located at 150 Curtice Park because of neglect on pool maintenance. The property located at 195 North Avenue was mentioned because of a change in use permit but it is in compliance. An update on the property located at 154 North Avenue was reviewed again because the removal of a fallen tree has not been taken care of.

Department of Public Works

Motion Trustee Lancy and Seconded by Trustee Ippolito Jr. to approve Jake Swingly to attend training for 2014 Highway School at a cost not to exceed \$600.00, all were in favor and carried.

Motion Trustee Balcaen and Seconded by Trustee Lancy to hire Brandon Montgomery and Chris Provenzano as Seasonal Labor from May 27, 2014 thru August 29, 2014, all were in favor and carried.

Call In

No phone calls were received.

Executive Session

Motion Trustee Ippolito Jr. and seconded by Trustee Byerts to enter into executive session at 9:30 p.m. for a personnel issue, all were in favor and carried.

Motion Trustee Ippolito Jr. and Seconded by Trustee Balcaen to exit from executive session at 10:02 p.m., all were in favor and carried.

Adjournment

Motion Trustee Lancy and Seconded by Trustee Balcaen to adjourn the meeting at 10:10 p.m., all were in favor and carried.

Josette Amalfi, Village Clerk

John J. Cahill, Mayor