

Village of Webster –CAP Study
Meeting Summary of February 20, 2014
Community Meeting Hall
29 South Avenue
Webster, NY 14580

Mayor Cahill discussed some of the recommendations from the CAP study:

- West Main Street Lot, Veterans Memorial Lot, Village Hall Lot, Lapham Park Lot – Safe and convenient linkages to parking and key destinations within the Village. Mayor Cahill noted that better parking designation signs are needed in all of these areas
- Zoning Code recommendations – reduce the P.U.D. from 50 acres to 2 acres
- Implement a Complete Streets Policy – “...direct transportation planners and engineers to routinely design and operate the entire right of way to enable safe access for all users, regardless of age, ability, or mode of transportation.” This is recommended in our Village of Webster Comprehensive Plan as well. A suggestion was made by Attorney David Mayer to change the wording from “...shall apply to public and private roads’ to “shall apply to public and private roads and land development”. It was noted that the DOT has been a part of this study and is on board with the suggested changes.
- Members discussed whether this policy could eventually become part of the code. Matt Chatfield stated that this would be a local law Village-wide.
- Wayfinding Program – Members discussed the pole at Four Corners and whether it could be more attractive. It is a subject that would need to be addressed with the State.
- Mayor Cahill would like to create a small committee of possibly 1 to 2 people from the Zoning Board, Planning Board and Village Board, as well as a resident so that we can move this forward as quickly as possible in order to qualify for the funding that is available. The timing of this CAP study is perfect for us as the State has scheduled the paving of the roads in the Village in 2015. He noted that if you are interested in being on this committee, you will have to have a real dedication to this project. Mayor Cahill stated he will be on it from the Village Board, Peter Adams also stated he would do it from the Planning Board. Sean Miller agreed to be a representative from the Zoning Board. Mark Nicholson said that he will participate when he can but his travel schedule would not allow him to be a full member all the time. Jude Lancy from the Village Board also agreed to be on the Board. Peter Adams said that he will ask other Planning Board members if they might be interested and said that perhaps they could do it on a rotating basis. It was suggested that perhaps two Village residents could be put on the committee as well.

- Matt Chatfield - economic development specialist - discussed funding opportunities. Right now there is \$50 million available from the State. Our region should get around \$6 million. We could potentially receive about \$1 million dollars for a substantial project. Typically within a region they are only going to select 4-6 projects. This funding source will not be available next year, so this could be our last opportunity for funding for a few years.
 - This committee that is being formed has a few quick milestones that it will have to meet. The first one will be by 3/31/14. The project will have to be identified and recommended to the Village Board so that the Board can sign off on continuing the application process. We will also have to know the project cost as the match requirement is about 20%. We should know by March 31st where we think improvements should be made first rather than having them spread out over the Village, as I think that would have a better chance of it being funded. It should be noted that this won't cover road reconstruction such as paving or milling. It is pedestrian and bicycle funding. We would need to pay the bills first and then we would be reimbursed regularly. We would have 5 years to finish the project and spend the money.
- Members discussed when they would meet. Evenings were preferred. Mayor Cahill will set up the first meeting.

Motion was made at 8:55 pm to close the meeting. All were in favor, motion passes.

Respectfully submitted,

Carol A. Moranz

Deputy Clerk
Village of Webster