

Village of Webster
Village Board Meeting
December 26, 2013

Webster Community Meeting Hall
29 South Avenue
Webster, NY 14580

Present: Mayor Cahill, Trustee Byerts, Trustee Ippolito Jr., and Trustee Balcaen

Absent: Trustee Lancy and Attorney Don White

Public Comment

Richard Walter – 20 Elm St. – Said he has seen the flags moved all around the meeting room, and he would like someone from the Legion or VFW in to teach the proper way to display flags.

Eric Reynolds – 64 Kircher Park – Said the Village Board minutes of December 12, 2013 that are scheduled to be voted on are not complete, because they do not depict the discussion on the disposition of Water Department vehicles. Next, Mr. Reynolds asked if the State Comptroller auditors were invited back by the Village Board to conduct the follow-up audit. Mayor Cahill said yes, and it is standard to have a follow-up audit after a full audit. Mr. Reynolds said from his information, it is not standard to request a follow-up audit. Mr. Reynolds said he believes a substantial amount of time and effort were put into the follow-up audit and thinks it was a witch hunt to try to nullify the previous administration. He said it is obvious that everything from the first audit was all implemented by the previous administration, with the exception of the partially implemented “Payroll and Maintenance of Leave Records Policy.” He asked the Village Board if they have implemented the rest of that policy.

Mayor Cahill said no, the Village Board has not implemented the “Payroll and Maintenance of Leave Records Policy,” and they will be discussing it. He went on to say that the follow-up audit was not intended to be a witch hunt; rather it was the responsible thing to do and standard procedure. He said it was to ensure that the policies and procedures that were suggested by the State Comptroller and put in place by the previous administration are being followed properly. Mayor Cahill said hats off to the previous administration for putting those policies and procedures in place, except for the one, which was minor.

Jamie Allman, Village Treasurer added that the Payroll and Maintenance of Leave Records Policy was adopted, and it was being followed. The State Comptroller had just asked that more detail be added to the written policy.

Village Board Business

The Village Board decided to wait to approve the Village Board minutes of December 12, 2013 until next meeting, when they have been amended to include more detail on the discussion on uses for Water Department vehicles.

Motion Trustee Byerts and Seconded by Trustee Ippolito Jr. after personal review of claims by Mayor Cahill and Trustee Byerts to accept claims totaling: General - \$22,849.97, Water - \$4,188.75, Trust and Agency - \$3,378.20, and Prepaid - \$224.99, all were in favor and carried.

Motion Trustee Ippolito Jr. and Seconded by Trustee Balcaen to set a date for a public hearing to consider the proposed franchise agreement between the Village of Webster and Time Warner on January 23, 2014 at 7:45 p.m., all were in favor and carried.

Motion Trustee Balcaen and Seconded by Trustee Byerts to hire Ann Marie Champagne to the title of Office Clerk III at a rate of \$20.33 per hour effective January 1, 2014, all were in favor and carried.

Code Enforcement

Will Barham, Code Enforcement Officer reviewed the November building report. He said parking vehicles on grass is a violation and that the Village was successful in court over a violation. He said he is working with General Code on updating the Village's code and discussed the possibility of forming a Code Committee to review it. He also reminded residents to get their furnaces and furnace vents checked, that unregistered recreation vehicles have to either be parked somewhere else or if there is room, to park them behind the front-most part of their properties, and roofing requires a permit. Mayor Cahill confirmed with Mr. Barham that permits are required to install water softeners and heaters.

Attorney

Attorney White was not present.

Office

Jamie Allman, Village Treasurer said November marks the Village's mid-year. Ms. Allman gave a brief review of the major activities that took place during the past six months. She said that everything has been status quo up until the end of November and budget modifications are to come as a result of the water switchover that took place in December.

Motion Trustee Ippolito Jr. and Seconded by Trustee Byerts to approve the November 2013 financial statements for the General (01) and Water (02) funds, all were in favor and carried.

Ms. Allman presented the Village Board with the State Comptroller's follow-up audit report dated December 20, 2013 and said that it has been filed in the Clerk's office where it is available for inspection.

The Village Board agreed that all Village staff could leave at 1:00 p.m. on New Year's Eve, Tuesday, December 31, 2013, weather permitting for Department of Public Works staff.

Department of Public Works

Superintendent Swingly was not present.

Water Department

The Village Board decided to postpone the two agenda items, which were surplus declarations and update on forestry analysis, until next meeting.

Call In

No phone calls were received.

Adjournment

Motion Trustee Ippolito Jr. and Seconded by Trustee Balcaen to enter into executive session for personnel issues at 8:02 p.m., all were in favor and carried.

Motion Trustee Ippolito Jr. and Seconded by Trustee Balcaen to exit from executive session at 9:05 p.m., all were in favor and carried.

Motion Trustee Ippolito Jr. and Seconded by Trustee Byerts to adjourn the meeting at 9:05 p.m., all were in favor and carried.

Jamie Allman, Deputy Village Clerk

John J. Cahill, Mayor