

Village of Webster
Village Board Workshop
November 1, 2016

Webster Community Meeting Hall
29 South Avenue
Webster, NY 14580

Present: Mayor Cahill, Trustee Balcaen, Trustee Byerts, and Trustee Lancy
Absent: Trustee Ippolito Jr.

Village Board Business

Krystina Lizak, Village Treasurer, discussed funding of the North Avenue Connector Project through BAN's which are bond anticipation notes. Krystina said she met with Jason Schwartz, Financial Advisor from Bernard P. Donegan, Inc. along with Jake Swingly, Superintendent of Public Works and Trustee Darrell Byerts. She explained the different scenarios discussed related to the amount of money which would be borrowed, interest costs, financial advisor costs and bond counsel costs. She noted that it is important to set the process up properly and to establish a resolution for the BAN option in case that is the direction the Village would want to take. The resolution is to safeguard for the potential of any future borrowing that may occur and it would not bind the Village in any way. The resolution would have to be created in the next couple of weeks because Donegan would need time to do their part of the process. Krystina said from the date the funds are requested it will take six weeks to obtain the funding. If the Village anticipates the work will start in April we would probably ask for the money the beginning of March so we have the funding when the invoices come in April. She said it was suggested to request the full dollar amount of the project but it is not necessary to do that. She implied the resolution might be ready by the end of the month.

Mayor Cahill said the health care renewal plans will increase by 12.16% and the package is called Simply Blue Plus Gold 9. Jake Swingly said he sent the rate increase notice to the CSEA liaison and he is awaiting response. A notice will be sent to each employee regarding the open enrollment and a notice will be placed in the break room.

Mayor Cahill said he would like to discuss the videographer and have an update on the public cable access with the Town of Webster. Mayor Cahill said he would like the videographer invoice separated out on the Bill Pay so the Board can vote separately on that. Mayor Cahill said the quality of the DVD was good but he said the Village has had a signed agreement with the Town since 1987 and we are obligated to pay that. He said he would like to negotiate with the Town of Webster and see if they would come back and video the Village Board meetings. He said as far as the videographer we do not have budget lines for that. He said he has spoken to many people in the Village who would like to see the meetings back on the cable access channel.

Trustee Byerts said going back to November 20, 1986 there was an agreement and the cable access commission was established between the Town and the Village. The Village signed on with the Town and there was a representative from the Town and the Village and about five or six people from the community. That has since gone by the wayside. In 1992 the Town established by law Chapter 10 and that was set up for the cable access commission and it established a reimbursement procedure which has already been addressed with them but I have not heard back from them. On January 11, 1983 the Town established Chapter 11 in the Town code creating a cable access television department. Trustee Byerts said he has no idea if the Village signed onto that. However, on May 19,

2016 there was no consultation with the Village Board but the Town Board repealed in its entirety Chapter 10 which included that agreement and any prior agreement they repealed and declared defunct the cable access commission. The Town Board rewrote Chapter 11 in their Town Code and approved that law unilaterally but they never approached the Village regarding this issue. Section 11.5 states in a newly rewritten law the reimbursement by the Village to the Town shall be affective upon cross approval by the Village of Webster. He said with chapter 10 repealed there is no such cross approval existing any longer and none has been asked for and none has been given by this Board. Trustee Byerts said in his opinion there is no responsibility to pay eleven thousand dollars to the cable access department. He stated he is not sure if there is a continuing agreement. He said he would like an opinion by Attorney Don White.

Mayor Cahill said the 1986 agreement does not call for the Town to record anything they are not obligated to. The 1986 agreement calls for is access to cable channel for the Village residents. So we pay a proportional share of that and when they pulled their videographer they were in their right to do it according to the agreement. He said Trustee Byerts has sent a letter regarding monies owed and there has been no contact since.

Trustee Byerts said once the Town budget was done they said they would look into it.

Mayor Cahill said as of right now there is no update on the agreement. There are interpretation issues with respect to Chapter 11.5 which furthers my position with respect to having discussions with the Town as to where do we go from here before we go forward and spend thousands of dollars on a videographer.

Trustee Byerts discussed a proposal for a 12 month period during which the videographer would record and make available two regular Village of Webster Board meetings and one Village of Webster workshop on disc for upload to the Village webpage, and archive, each month. He also said he would like continued investigation into the ability to live stream the meetings to the Village of Webster Facebook page. He said he would suggest a payment of \$2160 for that period, paid in four quarterly installments of \$540 (3 meetings per month x 3 hour average per meeting at \$20 per hour). The Village would own any discs, cabling, or other equipment/or incidentals for which it provided reimbursement as part of the service. Average time would be inclusive of a set up 15 minutes, take down 15 minutes a meeting and 30 minutes to edit which is probably less time than it would actually take. This would mean on average about 2 hours per meeting or workshop. If it exceeded 18 hours in a 3 month period which would be 2 hours a meeting then we would pay over at that amount. If he missed a meeting the amount of \$60 (3 hours x \$20 per hour) would be deducted from the quarterly rate. Trustee Byerts said these would be the conditions.

Mayor Cahill reviewed with the Board the proposed revisions in regards to Village Policy 6-28 Personnel Files. Jake Swingly suggested changes and added verbiage to the existing policy and to sign a log for the request to view a personnel file. The proposed changes suggested will be sent to Attorney Don White for further revision.

Will Barham, Code Enforcement Officer reviewed with the Board a proposed Local Law for the definition of a Bed and Breakfast and also the definition for signage in the business district storefront windows. Mayor Cahill suggested the signage should be discussed at a Business Improvement District meeting. Will Barham said the definitions were developed and proposed by the Planning Board. It was suggested that a formal public hearing be held.

Executive Session – Cancelled.

Adjournment

Motion Trustee Balcaen and Seconded by Mayor Cahill to adjourn the meeting at 8:19 p.m., all were in favor and carried.

Josette Amalfi, Village Clerk

John J. Cahill, Mayor