

Village of Webster
Village Workshop Meeting
February 2, 2016

Webster Community Meeting Hall
29 South Avenue
Webster, NY 14580

Present: Mayor Cahill, Trustee Balcaen, Trustee Ippolito Jr., Trustee Byerts, and Trustee Lancy

Village Board Business

The Board heard two presentations regarding proposals related to the Waste Water Treatment Plant. The first proposal was from MRB Group Inc. who presented a proposal for Engineering Services to the Board for a comprehensive study of the STP to upgrade the existing plant. Representatives Bill Davis and Eric Anderson discussed the scope of this next study in which to determine the operational limitations and potential costs for needed repairs projected within the next 20 years. MRB Group plans to identify deficiencies in unit operations, provide a more comprehensive evaluation of the WWTP and make recommendations for improvements. This further study has come about because of the prior study conducted by MRB Group which identified needed repairs to the digesters in the amount of \$1.1 million dollars. Depending on the outcome or findings of the study the financial aspects of the needed projects would be discussed with Village bond counsel and financial consultants. MRB Group shall complete the study for the fee of \$36 thousand dollars.

The Board then heard the next presentation which was from Labella Engineering PC, which also discussed a proposal for Engineering Services at the STP. They decided to broaden the scope of services and turn the package into a formalized proposal which will be forthcoming by email to Mayor Cahill.

The next discussion with the Board was in regards to IT Services. Rich Baker, Vice President and representative from LMT Technology Services, discussed a proposal for managed day to day computer support for the Village of Webster. Mr. Baker said LMT would provide an onsite tech assessment. The goal would be to stretch out the lifespan of the infrastructure that the Village already has without replacing any hardware. LMT would establish preventative maintenance for the Village servers and provide 24 hour 7 day a week remote monitoring. If the Village computer service fails or a hard drive goes down LMT would be alerted either at the data service center or after hours to the on call engineers. Mr. Baker said LMT would essentially put in place and take over all the duties that an IT person would have been responsible for with some extra bandwidth. He explained LMT has 43 engineers on site who are certified for every facet of IT Service. Mr. Baker proposed a \$500 dollar onetime fee for preparation of managed services which would include workstations. He continued and said this service could be provided on a monthly basis for a total of \$1,265.00 per month. He said this is based on similar services which LMT has provided to other municipalities. He also said LMT would keep track of all the appropriate licenses and be responsible for audits all and provide updates of monthly reports.

Peter Elder, Friends of Webster Historic Preservation said he has returned again to the February Village Board workshop. He said he would like to propose an MOU regarding only the depot wood in order to complete the reconstruction of the freight depot. He said he did speak to Matt Chatfield, Executive Director of Webster Economic Development Alliance and would like to pursue the plan from the ABC submission regarding the freight depot even though the submission did not make it to

the next level in the contest. Mr. Elder said his only request is in regards for the Village to sell the depot wood and related materials to the FWHP for \$1.00. He reiterated his opinion to move forward to secure the sale of the wood from the Village before he can approach Carmen Gumina of the School District in order to secure a location for reassembling the depot. Mr. Elder said he would send the MOU to Attorney Don White and also discuss a suitable timeline for the Village to maintain storage of the wood and give periodic updates of the progress of the project reconstruction.

Peter Elder, Friends of Webster Historic Preservation discussed with the Board a proposal regarding the Robb Cemetery in which a grave stone investigation would be conducted. The scope of the project would consist of Ann Morton, professional archeologist to oversee a minimally obtrusive probe on the cemetery site, to probe a few inches under the surface at no charge, to find out if gravestones are actually present on site. If there are buried headstones on site it may be deemed to be historical and this can lead to the cemetery becoming listed on a historic registry but it would entail a large amount of research. If there are buried headstones and this does lead to historic registry this would also enable certain grants or monies to be obtained at that time.

Motion Trustee Balcaen and Seconded by Trustee Byerts to authorize Mayor Cahill to sign the Cricket Lease termination agreement and Monroe County Water Authority termination fee sharing agreement; all were in favor and carried.

Adjournment

Motion Trustee Ippolito Jr., and Seconded by Trustee Balcaen to adjourn the meeting at 8:56 p.m., all were in favor and carried.

Josette Amalfi, Village Clerk

John J. Cahill, Mayor